

Visual Arts and Design Technician

Term Time Only

Start Date: ASAP

The BRIT School

An exciting opportunity has arisen for a graduate/alumni/ experienced technician or someone who is looking to further their practice and support a thriving Visual Arts and Design Department. This is an exciting role that covers many disciplines and creative projects. We are looking for an enthusiastic, and energetic person with sound technical knowledge across Adobe Creative Suite, as well as a general understanding of how to support a fully equipped Art department. Our facilities include darkroom and photography studio, print room including exposure bed, print press, mac suite and digital equipment and textiles facilities.



This position is a very important role within the school. We are looking for someone who has a clear passion for the ethos, impact and ambition of The BRIT School.

The BRIT School is a unique institution offering specialist education in the arts and related technologies, alongside the full range of academic subjects. It is sponsored by the British Record Industry and has a unique relationship with the performing arts industries.

The Brit School runs a 5 Term academic year with some school holidays falling at different times to the usual Local Authority school breaks. Please see our website for further details of our term dates.

The BRIT School is committed to Equality, Diversity and Inclusion.

Applicant Information Pack

Closing date

9am, 2nd October 2024

Interview date

10th October 2024

Contents

- Message from the Principal
- Job Description
- Key Responsibility
- Person Specification
- Terms & Conditions
- Staff Benefits
- About Us
- Find Us
- How to Apply

A Message from the Principal



Creativity is crucial to the future of our economy and society. For 30 years, The BRIT School has successfully nurtured creative skills in students from every type of background alongside a robust and full academic curriculum. And it does so for free.

Young people who choose to come here are given the tools to carve out their career, the space to think and the environment to be themselves. This is a playground with professional boundaries where the raw talent of 14–19 year olds meets the nurturing expertise of world-class teachers.

The BRIT School revolutionises the lives of its students; 99% of all students who have graduated find work in a huge range of creative industries, or enrol for higher education or training. We are proud to be a Croydon school and equally proud to have national and international friends who support the school with professional and unique opportunities. As the Good School Guide articulates, "You'll find BRIT graduates' words, music, performance, directorial and backstage talents just about everywhere you look, from fashion shows to musicals, national theatre to community arts, in the UK and internationally." This is a hardworking, fun, passionate school packed with dedicated individuals who love the creative and performing arts and recognise the importance of a thorough and robust education in all subjects. We believe in developing well rounded, articulate, kind and dynamic young people.

A handwritten signature in blue ink, reading "Stuart Worden". The signature is written in a cursive, flowing style. Below the signature, the name "Stuart Worden" is printed in a smaller, black, sans-serif font.

Stuart Worden
Principal

Job Description

Job Title	Visual Arts and Design Technician
Department	Visual Arts and Design
Salary	£29,626.90 - £31,936.77 (£33,439 - £36,045 FTE)
Grade	Support Staff Band 5
Hours of Work	35 hours per week
Contract Type	Permanent, Term Time Only
Responsible to	Director of Visual Arts and Design
Responsible for	None
Job Overview	To undertake technical duties within the Visual Arts & Design department, in accordance with the department's development plan and the school's mission statement.

Key Responsibilities

- To be fully competent with the Adobe Creative Suite especially Illustrator and Photoshop is essential.
- To have knowledge of specialist screen printing facilities.
- To check materials supplies, research suitable equipment to purchase, order and receive stock.
- To maintain the stock cupboard and other resource systems in an orderly manner.
- To restock classrooms with materials.
- To prepare materials and equipment for specific lessons and clear away.
- To make frames, cutting boards etc for painting, mixed media
- To undertake some specialist cleaning of rooms- especially the print room.
- To fully assist in exhibitions of artwork and art events, assembling boards etc.
- To provide induction and ongoing support as required, for all technical equipment for both staff and students.
- To provide technical support in lessons as required, e.g. 3D design, printmaking,
- To be responsible for managing visual arts and design (including digital) equipment loans, preparing equipment, providing maintenance where possible or organising repairs etc.
- To liaise with the department digital technologies manager and ICT support over computer issues.
- To support students and staff in digital arts work outside of lessons, e.g. file conversions, rendering, work ready for exhibiting
- To attend departmental meetings, take minutes, and undertake INSET as required.
- To support and promote the school and department code of practice regarding discipline, professional conduct and equality of opportunity.
- To exercise a commitment to the school's mission statement and stated ethos including the equal opportunities policy, health and safety policy and all other current school policies
- To undertake any other duties or delegated one-off tasks at the reasonable request of the Principal/SMT/Line Manager.

Person Specification

Applicants should demonstrate in their supporting statement how their qualifications, experience, skills and training for each of the criteria below.

Criteria	Description	Essential / Desirable
Experience	Experience, knowledge and practical understanding of a wide range of Visual Arts and Design areas	E
Knowledge, Skills and Qualities	Professional technical expertise in supporting Visual Arts and Design facilities in education and/or industry	E
	Ideally, specialist knowledge and understanding of printmaking and design, or the willingness to develop this	D
Personal Qualities	A strong commitment to the importance of the arts in education	E
	Excellent communication and organisational skills, able to use own initiative	E
	A strong sense of teamwork	E
	Proficient in the use of ICT in a general and Visual Arts and Design context, including Adobe CS3	E
	Flexible, able to prioritise demands across facilities	E
	A commitment to the School's mission, ethos and equal opportunities policy	E

This job description sets out the duties at the time of drafting. The job description may be amended from time to time without incurring a change in the grading of the post.

Terms and Conditions

Availability	To start ASAP
Contract Type	Permanent, Term Time Only
Hours of Work	35 hours a week
Salary	<p>The BRIT School Pay Scale Band 5 increment points 19-24</p> <p>Appointments will normally be made to the first point of the grade. Payday is the 26th of each month or the last working day before this should the 26th fall on a weekend or bank holiday.</p>
Work permit	All applicants must be permitted to work in the UK and hold a relevant work permit where necessary. This is not a role in which The BRIT School sponsors a visa application.
DBS Check	The appointment will be subject to satisfactory DBS clearance at the Enhanced level (child workforce).
Probation	The post has a six months' probationary period.
Notice Period	This appointment may be terminated by the staff member giving the Principal notice or the Principal giving the staff member notice of 4 weeks.
Pension	Membership of the Local Authority Pension Scheme is an important employee benefit providing future income for your retirement.

Staff Benefits

Annual Season Ticket/ Travelcard Loan	The school offers an annual loan for those staff who wish to make use of the reduced annual prices.
---------------------------------------	---

Events	10 Free tickets per show for staff, first come, first served basis, available for all staff
Eye Tests & Glasses	For staff who use computer screens regularly in their role, the school will pay for their eye test and also up to £50 for new glasses if required for the purposes of seeing the computer screen.
Cycle Scheme	The School is a member of cyclescheme www.cyclescheme.co.uk
Pension	Support Staff are automatically enrolled in the Croydon Council Pension Scheme.
Counselling Service	The BRIT School offers a free in-house counselling service.
Local Discounts	Staff are entitled to a 30% discount at the Croydon Better Leisure Centres. These are located in South Norwood, Thornton Heath, Purley, New Addington and Waddon.
School Facilities	Library – The School has a very well stocked library with not only books, but magazine, journals, music and DVD's which staff are very welcome to utilise.

About Us

School Overview	The BRIT School is the leading Performing and Creative Arts school in the UK and completely FREE to attend. It provides a unique education for over 1,400 pupils aged between 14 and 19 in the fields of music, film, digital design, community arts, visual arts and design, production and performing arts as well as a full academic programme of GCSEs and A Levels.
-----------------	--

The BRIT School has produced many successful singers, musicians, dancers, technicians, film-makers, performers, designers, games-makers, set-makers, community arts practitioners, DJs, actors, stuntmen, producers, authors and a whole lot more.

Former Students have so far won 12 BRIT Awards, 19 Grammys, 2 BAFTAs and 2 Oscars, a Laurence Olivier Award, a UK Theatre Award and 2 London Evening Standard Awards.

Our Mission

To prepare young people for careers in the creative and performing arts.

Our Values

- Original
- Responsible
- Ambitious
- Inclusive
- Kind

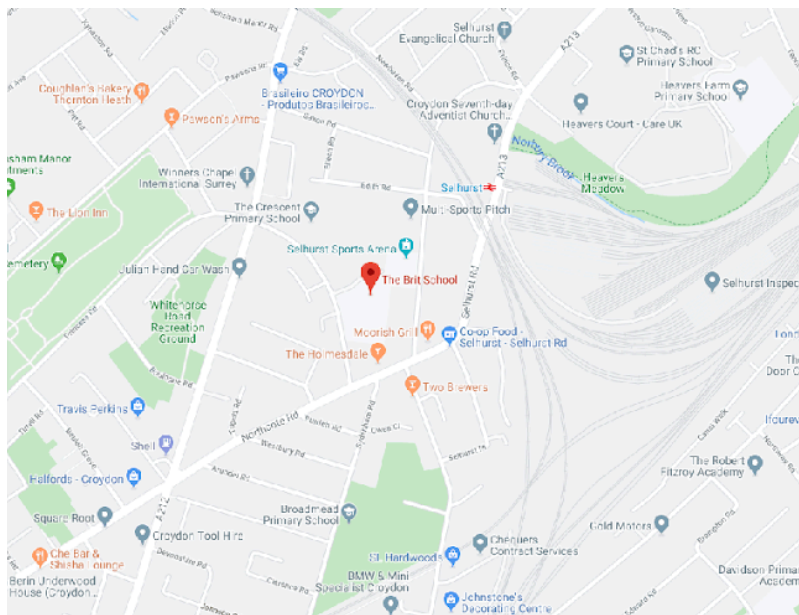
Vision

- To train and educate young people for future careers in Performance and Creative Arts industries.
- To provide a comprehensive and exceptional KS4, Post 16 general and vocational education that prepares students for life in the arts.
- To provide a unique educational approach that has creative teaching and learning in its bloodstream and has a pastoral approach that focuses on the individual reaching their full potential.
- To celebrate the diversity of the educational needs, background, race, religion and sexuality of all within its community.
- To be a role model for other schools and organisations in its community work.

Location

The BRIT School is located in Selhurst, Croydon (Greater London).

60 The Crescent, Croydon CR0 2HN



How to Apply

To apply, please complete our [Application Form](#).

CV's without an application form cannot be accepted.

Closing date
9am, 2nd October 2024

Interview date
10th October 2024

The interview will consist of 3 parts, a formal Interview, a role related test and a tour of the school.

Prior to taking up the post an enhanced DBS clearance will be required.

The BRIT School is an Equal Opportunities Employer and an educational non-profit making registered charity. Roll: 1400 14 – 19 year old students Britain's leading state-funded school for the performing arts.

The BRIT School is committed to Equality, Diversity and Inclusion.

For more information visit our website www.brit.croydon.sch.uk