

# Music Technician

**Term Time Only + 2 Weeks**

**Start Date:** 27th August 2024

## The BRIT School

An exciting opportunity has arisen to join the school's Music teaching department. We are seeking to appoint a highly motivated and enthusiastic Music Technician to provide technical support for the teaching staff and students, with the provision and maintenance of the Music department.



This position is a very important role within the organisation. We are looking for someone who has a clear passion for the ethos, impact and ambition of The BRIT School.

The BRIT School is a unique institution offering specialist education in the arts and related technologies, alongside the full range of academic subjects. It is sponsored by the British Record Industry and has a unique relationship with the performing arts industries.

The Brit School runs a 5 Term academic year with some school holidays falling at different times to the usual Local Authority school breaks. Please see our website for further details of our term dates.

The BRIT School is committed to Equality, Diversity and Inclusion.

# Applicant Information Pack

## Closing date

**9am 3rd June 2024**

## Interview date

**14th June 2024**

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## A Message from the Principal



Creativity is crucial to the future of our economy and society. For 30 years, The BRIT School has successfully nurtured creative skills in students from every type of background alongside a robust and full academic curriculum. And it does so for free.

Young people who choose to come here are given the tools to carve out their career, the space to think and the environment to be themselves. This is a playground with professional boundaries where the raw talent of 14–19 year olds meets the nurturing expertise of world-class teachers.

The BRIT School revolutionises the lives of its students; 99% of all students who have graduated find work in a huge range of creative industries, or enrol for higher education or training. We are proud to be a Croydon school and equally proud to have national and international friends who support the school with professional and unique opportunities. As the Good School Guide articulates, “You’ll find BRIT graduates’ words, music, performance, directorial and backstage talents just about everywhere you look, from fashion shows to musicals, national theatre to community arts, in the UK and internationally.” This is a hardworking, fun, passionate school packed with dedicated individuals who love the creative and performing arts and recognise the importance of a thorough and robust education in all subjects. We believe in developing well rounded, articulate, kind and dynamic young people.

A handwritten signature in black ink that reads "Stuart Worden". The signature is written in a cursive, flowing style and is underlined.

**Stuart Worden**  
**Principal**

# Job Description

Job Title	<b>Music Technician T10 + 2 Weeks</b>
Department	Music
Salary	£30,909.45 - £33,281.80 (£33,348- £36,045)
Grade	Band 5
Hours of Work	35 hours per week
Contract Type	Permanent, Term Time (+ 2 weeks)
Responsible to	Director of Music
Responsible for	None
Job Overview	<p>To provide technical support for students and staff engaged in activities in the music department.</p> <p>To ensure that technical resources, technical equipment and curriculum areas in music teaching spaces are safe and fully maintained.</p> <p>To support the technical delivery of music assessments, performances and the admissions process.</p>

## Key Responsibilities

- To ensure that music resources are used and maintained effectively.
- To assist, support and consult with other staff and students in the use, upkeep and maintenance of equipment as and when required.
- To share in the weekly upkeep, maintenance and upgrading of the music department accommodation and to maintain rooms for activities in support of lessons, rehearsals or performances.
- To assist in the delivery of the music curriculum by providing resources and technical expertise to staff and students.
- To ensure the routine maintenance, in-service testing, secure storage, deployment and loading of equipment, instruments and other music resources.
- To arrange offsite equipment repairs where necessary.
- To supervise the music areas, including arrangements made for the extended day between the hours of 9am and 6pm as and when required.
- To support music department productions as and when required including instrument technical support and running software.

- To act as front of house engineer for smaller scale music shows and as equipment and software technician for larger scale music shows.
- To facilitate the technical side of the music department's performances at external venues, including advance visits if required.
- To assist with the admissions process, including data management and online testing.
- To assist with the department's social media when required.
- Responsibility for ordering and tracking of music department procurement.
- To attend school and departmental meetings before the school day once a week and INSET as required.
- To work some evenings during open days, music department and whole school events.
- To undergo any training required in order to perform duties efficiently.
- To exercise a commitment to the school's mission statement and stated ethos including the equal opportunities policy, health and safety policy and all other current school policies.
- To act as a Fire Marshall in the event of an emergency if required.
- To undertake any other duties or one-off tasks at the reasonable request of the Principal/SLT/Director of Music.

## Person Specification

Applicants should demonstrate in their supporting statement how their qualifications, experience, skills and training for each of the criteria below.

Criteria	Description	Essential / Desirable
<b>Education and Training</b>	Music/Music Technology based qualification	D
<b>Experience</b>	Experience in front of house audio engineering.	D
<b>Knowledge, Skills and Qualities</b>	A good working knowledge of instrument maintenance and basic soldering skills (or willingness to learn).	E
	A very good working knowledge of music technology including backline instruments, recording equipment and music software.	E
	A good understanding of health and safety requirements	E
	Ability to see tasks through to completion as quickly as possible	E
	High levels of organisation and excellent attention to detail.	E
	The ability to consult and seek advice and professional support as necessary	E
	Very good working knowledge of software such as Logic Pro, MainStage, Google Workspace, Adobe Creative Cloud applications and/or any other relevant packages.	D

**Personal Qualities**

A willingness to learn and develop your skills on the job over time

E

Good personal skills and the ability to communicate clearly and effectively with staff, students, parents/carers and visiting companies

E

A flexible and enthusiastic approach to work with an ability to prioritise demands across facilities and organise own time

E

A commitment to the Schools mission, ethos and equal opportunities policy, together with high standards of education, care and behaviour.

E

Ability to use own initiative and work as part of a team

E

Excellent time-keeping and reliability.

E

This job description sets out the duties at the time of drafting. The job description may be amended from time to time without incurring a change in the grading of the post.

## Terms and Conditions

Availability	27th August 2024
Contract Type	Permanent TTO + 2 weeks
Hours of Work	35 hours a week
Salary	<p>The BRIT School Pay Scale Band 5 increment points 19-24</p> <p>Appointments will normally be made to the first point of the grade. Payday is the 26th of each month or the last working day before this should the 26th fall on a weekend or bank holiday.</p>
Work permit	All applicants must be permitted to work in the UK and hold a relevant work permit where necessary. This is not a role in which The BRIT School sponsors a visa application.
DBS Check	The appointment will be subject to satisfactory DBS clearance at the Enhanced level (child workforce).
Probation	The post has a six months' probationary period.
Notice Period	This appointment may be terminated by the staff member giving the Principal notice or the Principal giving the staff member notice of 4 weeks.
Pension	Membership of the Local Authority Pension Scheme is an important employee benefit providing future income for your retirement.



## Staff Benefits

Annual Season Ticket/ Travelcard Loan	The school offers an annual loan for those staff who wish to make use of the reduced annual prices.
Events	All staff receive two complimentary tickets at the start of the new academic year for any show of their choice.
Eye Tests & Glasses	For staff who use computer screens regularly in their role, the school will pay for their eye test and also up to £150 for new glasses if required for the purposes of seeing the computer screen.
Cycle Scheme	The School is a member of cyclescheme <a href="http://www.cyclescheme.co.uk">www.cyclescheme.co.uk</a>
Pension	Support Staff are automatically enrolled in the Croydon Council Pension Scheme.
Counselling Service	The BRIT School offers a free in-house counselling service.
Local Discounts	Staff are entitled to a discount at the Croydon Better Leisure Centres. These are located in South Norwood, Thornton Heath, Purley, New Addington and Waddon.
School Facilities	<b>Library</b> – The School has a very well stocked library with not only books, but magazine, journals, music and DVD's which staff are very welcome to utilise.

# About Us

## School Overview

The BRIT School is the leading Performing and Creative Arts school in the UK and completely FREE to attend. It provides a unique education for over 1,400 pupils aged between 14 and 19 in the fields of music, film, digital design, community arts, visual arts and design, production and performing arts as well as a full academic programme of GCSEs and A Levels.

The BRIT School has produced many successful singers, musicians, dancers, technicians, film-makers, performers, designers, games-makers, set-makers, community arts practitioners, DJs, actors, stuntmen, producers, authors and a whole lot more.

Former Students have so far won 12 BRIT Awards, 19 Grammys, 2 BAFTAS and 2 Oscars, a Laurence Olivier Award, a UK Theatre Award and 2 London Evening Standard Awards.

## Our Mission

To prepare young people for careers in the creative and performing arts.

## Our Values

- Original
- Responsible
- Ambitious
- Inclusive
- Kind

## Vision

- To train and educate young people for future careers in Performance and Creative Arts industries.
- To provide a comprehensive and exceptional KS4, Post 16 general and vocational education that prepares students for life in the arts.
- To provide a unique educational approach that has creative teaching and learning in its bloodstream and has a pastoral approach that focuses on the individual reaching their full potential.
- To celebrate the diversity of the educational needs, background, race, religion and sexuality of all within its community.
- To be a role model for other schools and organisations in its community work.

## Location

The BRIT School is located in Selhurst, Croydon (Greater London).

60 The Crescent, Croydon CR0 2HN



## How to Apply

To apply, please complete our [Application Form](#).

CV's without an application form cannot be accepted.

**Closing date**  
**9am, 3rd June 2024**

**Interview date**  
**14th June 2024**

The interview will consist of 3 parts, a formal Interview, a role related test and a tour of the school.

Prior to taking up the post an enhanced DBS clearance will be required.

The BRIT School is an Equal Opportunities Employer and an educational non-profit making registered charity. Roll: 1400 14 – 19 year old students Britain's leading state-funded school for the performing arts.

We reserve the right to close this advertisement early if we receive a high volume of suitable applications.

The BRIT School is committed to Equality, Diversity and Inclusion.

For more information visit our website [www.brit.croydon.sch.uk](http://www.brit.croydon.sch.uk)